



**U.S. Department of State
Bureau of Educational and Cultural Affairs
Private Sector Exchange**

July 11, 2014

Guidance Directive 2014-01

All J-1 Categories: Report Deadline Submission Dates

This Guidance Directive is to assist sponsors in resource planning when preparing and submitting reports to the U.S. Department of State.

When the submission deadline falls on a weekend (Saturday or Sunday) or on a federal holiday, the report submission deadline is automatically extended to the next business day.

If a report is not submitted before the weekend/holiday, sponsors may receive a warning message from the Student Exchange Visitor Information System (SEVIS) that the report is overdue. The Department acknowledges that reports may be submitted after the due date projected by SEVIS and this information will not weigh against the sponsor during the review of a redesignation application so long as the report is submitted on the next business day.

Thank you for your attention to this matter. If you have any questions, please contact the Designation Program Analyst for your specific category.

A handwritten signature in black ink, appearing to read "Robin J. Lerner".

Robin J. Lerner
Deputy Assistant Secretary
for Private Sector Exchange